
SKILLS

- Creating artistic, eye-pleasing and effective design structures in print and web mediums
- HTML, CSS (both hand coded and application-based), and Flash development
- Exceptional knowledge of a host of applications, including *Adobe* Photoshop, Imageready, Illustrator, After Effects, Premiere, Flash, Dreamweaver ; all *Microsoft* Operating Systems, Complete Office Suite, Domain and Exchange Servers, Visual Web Developer
- Fast learner who is willing to assimilate new information to accommodate any client's needs.
- Can personally and effectively communicate IT and design concepts to non-technical users.
- Exceptional knowledge of all Windows Operating systems
- Exceptional knowledge of PC desktop, laptop, printer, and server hardware and software
- PC installation, configuration, optimization, and maintenance
- Proficient in Mac OS environments
- Ability to independently troubleshoot new software and hardware technologies as they emerge.

EXPERIENCE

Web Developer/Designer

Wine Enthusiast Magazine
(914) 345-9463

For www.wineenthusiast.com & www.wineexpress.com

- Designing pages for features & promotions
- Writing HTML & CSS for promotions, emails, landing, and other pages
- Translating Adobe Photoshop files into functional pages.
- Independently troubleshooting PC desktop issues to enhance productivity and efficiency
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Nov 2006 – Jan 2007

Web Developer

Centerdesign, LLC
(212) 406-9200

For www.wtc.com, www.silversteinproperties.com, & *Credit Suisse*

- Writing HTML, CSS & ASP for landing and presentation pages
- Translating Adobe Photoshop files into pages.
- Creating and editing flash movies for presentation and landing pages.
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- Translating Adobe Photoshop files into pages.
- Creating and editing flash movies for presentation and landing pages.

Oct 2005 – July 2006

Graphic Designer/Web Developer/Webmaster

Chrisfig Productions
(646) 369-6185

- Creating and managing a consistent design entity including a custom professional logo
- Designing and Developing website www.chrisfig.com using HTML/CSS, and Flash
- Implementing constant changes to site design to accommodate client.
- Custom designed business cards.
- Designing custom postcards.
- Editing/optimizing DV and film video for web, with multiple quality options in Quicktime and Windows Media formats.

Aug 2004 - Present

Lead Designer/Web Developer/PC Technician**Jan 2004 - Present***Madisyn Consulting Services, Inc.**(212) 316-1636*

- Equally distributing time and effort between both IT and Design responsibilities.
- Managing, developing and/or designing multiple clients' websites, including www.danforthdev.com, www.harlemcultures.org, www.jazzmobile.org, www.strivenational.org, www.madisyn.com
- Personally and effectively communicating design and technical concepts to non-technical users.
- Designing brochures, business cards, clothing, and postcards.
- Designing personnel management software's GUI for Columbia University's Arts and Sciences Dept.
- Working in a closely knit business environment, often taking on multiple additional duties.
- Managing multiple IT projects, including the installation of domain network environments.
- Acquiring and managing of hosting and email services for clients.
- Installing and maintaining PCs and Servers.
- Profiling, Surveying, and Acquiring hardware and software for office and clients based on technical and business needs.
- Providing IT support for clients from end users to executive, including desktop, server, and domain support
- Providing all-around IT auditing & support for employees and management when needed.

Graphic Design/ Office Intern**2000 - 2002***Madisyn Consulting Services, Inc.**(212) 316-1636*

- Performing design and photo editing tasks in Adobe Photoshop and Jasc Paint Shop Pro
- Performing HTML editing tasks in Macromedia Dreamweaver and Notepad
- Performing miscellaneous office tasks, including organizing documents, typing memos, and ordering supplies.